

RECORD OF PROCEEDINGS

Minutes of

Meeting

September 5, 2023 – REGULAR MEETING

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM R.O.P.R. 49

RECORD OF PROCEEDINGS

Held Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP

The Board of Trustees of Batavia Township met for the August regular meeting at 6:00 p.m. Tuesday, September 5, 2023, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley, Fiscal Officer, gave the roll call for the Board of Trustees. Present were: Mr. Sauls, Mr. Parsons, and Mr. Perry. Also present were Karen Swartz, Township Administrator, Taylor Corbett, Planning and Zoning Director, Cody Smith, Service Director, and Sheriff Deputy Benkelmann.

APPROVAL OF AGENDA, MINUTES, AND FINANCIALS

Mr. Perry motioned the Batavia Township Board of Trustees approve the September 5, 2023 agenda as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

Mr. Parsons motioned the Batavia Township Board of Trustees approve the August 2, 2023 Regular Meeting Minutes, August 9, 2023 Special Meeting Minutes, and the August 30, 2023 Special Meeting Minutes as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the August, 2023 Financials as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

SHERIFF'S DEPARTMENT REPORT

Deputy Benkelmann gave the crime stats for August, 2023.

RECOGNITION OF BRIAN SULLIVAN

Brian Sullivan was honored and recognized for winning 7 National Championships and being awarded Athletic Director of the Year by the United States Collegiate Athletic Association.

TOWNSHIP ADMINISTRATOR REPORT

Karen Swartz, Township Administrator, gave the August report.

Karen gave the update on the Republic contract.

Karen spoke about the Duke Gas Pipeline Building use.

The disc golf course is ready for installation.

We have PES quotes for park amenities.

There was discussion about the gas aggregation.

Karen spoke about the gateway signs.

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There was an update on the building repairs.

The shredding event will be at the 2401 Old SR32 location Saturday, October 21st from 9 am to noon. This is sponsored by Batavia Township and the Central Joint Fire/EMS District. Each will pay half the cost of the \$1,350.00 expense.

MEMORIAL PROGRAM AT PARK

Jenny Stewart gave a presentation on the proposed program.

PLANNING AND ZONING DIRECTOR/INSPECTOR REPORT

Taylor Corbett, Planning and Zoning Director, gave the August, 2023 report.

Taylor summarized the list of violations to be addressed.

SERVICE DIRECTOR REPORT

Cody Smith, Service Director, gave the August report for maintenance activities.

Cody spoke about the financial budget for the 2024 paving program.

Cody gave an update on the Govdeals.com sales.

COMMITTEE REPORTS

Mr. Perry gave an update for Central Joint Fire & EMS District.

Mr. Parsons gave the update for Batavia Union Cemetery.

PUBLIC PARTICIPATION

Lonnie Winkler, 1362 Mountain Ash Rd, had questions about the Republic Contract and increased cost.

Michelle Balside, 13 Bobwhite Ct., spoke about the upcoming Christmas Parade on December 10, 2023. They are looking for nominations for the Grand Marshall.

Resolution 09-01-2023

Mr. Parsons motioned the Batavia Township Board of Trustees adopt **Resolution 09-01-2023** authorizing the Township Administrator to execute a three-year extension of the waste/recycling contract with Republic Services of Ohio Hauling, LLC beginning November 1, 2023, at rates, terms, and conditions outlined in the extension contract.

Year-Billed Quarterly	HP per month (Hand Pick up)	Cart-MSW per month	Cart-Recycle per month	Cart Rental per month
Nov. 2023-Oct 2024	\$24.58	\$22.41	\$0.00	\$1.83
Nov 2024-Oct 2025	\$25.80	\$23.53	\$0.00	\$1.92
Nov 2025-Oct 2026	\$27.09	\$24.70	\$0.00	\$2.01

Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes
Mr. Parsons	yes

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Mr. Perry yes Motion carried

Final Payment #3 Approval

Mr. Perry motioned the Batavia Township Board of Trustees approve Payment #3 Final Payment with Ford Development Corp. 11148 Woodward Lane, Cincinnati, Ohio 45241, for the Amelia-Olive Branch Road Sidewalk Phase 2 in an amount not to exceed \$6,887.24, as outlined in the Contractor’s Application for payment from 5/19/2023 to 6/8/2023, retroactive to August 2, 2023, as part of the Community Development Block Grant Program. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls yes
 Mr. Parsons yes
 Mr. Perry yes Motion carried

Quote Approval

Mr. Parsons motioned the Batavia Township Board of Trustees approve the following six quotes (BT_GS2_PA, BT_GS10_PA, BT_MGS4_PA, BT_GS10_PA, BT_CC2_PA, & BT_MGS4a_PA) from Sign Graphics & Design LLC, 420 Main Street, Milford, Ohio for the gateway/corporation signs (25 small single posts, 2 large double posts and changes to the colors) for a total project amount of \$75,322.50, with deposits already paid to Vendor in the amount of \$41,661.25. This project is funded thru the General Fund for \$14,500.00 and the balance of \$60,822.50 being funded with ARPA Funds. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls yes
 Mr. Parsons yes
 Mr. Perry yes Motion carried

Disc Golf Course Approval

Mr. Parsons motioned the Batavia Township Board of Trustees authorize Karen Swartz, Township Administrator, to proceed with installing an 18-hole disc golf course at the park, instead of a 9-hole course as previously approved on 8/09/2023, with a revised total budget of \$15,000.00. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry yes
 Mr. Sauls yes
 Mr. Parsons yes Motion carried

Mr. Parsons motioned the Batavia Township Board of Trustees approve and authorize payment for Quote #0000001, with Chains on Main Disc Golf LLP, 320 W. Main Street, Williamsburg, Ohio 45176, in the amount of \$7,200.00 for the 18 DISCather Pro 28 baskets for the 18-hole disc golf course. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry yes
 Mr. Sauls yes
 Mr. Parsons yes Motion carried

Estimate Approval

Mr. Perry motioned the Batavia Township Board of Trustees authorize the approval of Estimate # 06252089 with Batchler Heating Service, Inc, 335 Lucy Run Road, Amelia, Ohio in the amount of \$10,320.00 for 2 Reznor 100,000 BTU Indoor Gas Unit Heaters for the Burnham Woods Garage Facility. This will be taken from the General Fund. Mr. Parsons seconded the motion. On the roll being called:

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Mr. Sauls yes
Mr. Parsons yes
Mr. Perry yes Motion carried

Snow and Ice Equipment Purchase

Mr. Perry motioned the Batavia Township Board of Trustees authorize the purchase of a snow and ice equipment package with W.A. Jones Truck Bodies and Equipment, 1171 South Williams Drive, Columbia City, IN, 46725, for the 2024 Kenworth Truck in the amount of \$101,396.00, purchasing through Sourcewell. This will be taken from the Road and Bridge Funds. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Parsons yes
Mr. Perry yes Motion carried

Check Issuance Authorization

Mr. Parsons motioned the Batavia Township Board of Trustees to retroactively approve and authorize the Fiscal Officer to issue a check to the County Auditor in the amount of \$15,569.18 on 8/20/2023, for the 2nd half Health Charges that were under-calculated due to a software accounting error in the County Auditor’s Office. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Parsons yes
Mr. Perry yes Motion carried

Shred Event

Mr. Perry motioned the Batavia Township Board of Trustees authorize a Community Shred Event, with expenses being shared jointly with the Central Joint Fire-EMS District to be held on October 21, 2023 from 9 am to 12 noon at the CJFED Offices at 2401 Old SR32, Batavia for residents of Batavia Township and the Village of Batavia with total expenses not to exceed \$1,350.00. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Parsons yes
Mr. Perry yes Motion carried

Resolution 09-02-2023

Mr. Parsons motioned the Batavia Township Board of Trustees adopt Resolution 09-02-2023 accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Parsons yes
Mr. Perry yes Motion carried

Resolution 09-03-2023

Mr. Parsons motioned the Batavia Township Board of Trustees adopt Resolution 09-03-2023 which declares a motor vehicle(s) located on public or private property in Batavia Township, Clermont County, Ohio, to be junk motor vehicle(s) under r.c. 505.173 and ordering the removal of such vehicle(s) under Resolution Number 05-03-2022 and r.c. 505.871. The properties and descriptions are as follows:

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Held ~~Minutes of~~ **BOARD OF TRUSTEES – BATAVIA TOWNSHIP**

PROPERTY ADDRESS	PROPERTY OWNER	PARCEL ID	DESCRIPTION OF VEHICLE(S)
12 Hitchcock Lane, Amelia, Ohio 45102	James Vernon	050103B002.	White Chevrolet Van
	Carson	050103B015.	Blue and Black Ford F150
		032022E014G.	Chevrolet Prizm
27 Chapel Road Amelia, Ohio 45102	Charles Pommert	050103.074.	Gray Chevrolet Truck
	Jennifer Wiener		Purple Ford Ranger
2276 Chesterfield Lane, Batavia, Ohio 45103	Teresa Chisenhall	012010B036.	White Ford Freestyle

Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

Resolution 09-04-2023

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 09-04-2023** authorizing the abatement, control, or removal of vegetation, garbage, refuse, or debris for the following properties:

AUDITOR'S PARCEL ID	PROPERTY OWNER/ADDRESS
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022011F063.	Courtney Pemberton 2519 Herold Road Batavia, Ohio 45103
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Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Resolution 09-05-2023

Mr. Parsons motioned the Batavia Township Board of Trustees adopt **Resolution 09-05-2023**, establishing assessment for abatement of nuisance and certifying same to the Clermont County Auditor related to previously adopted Resolutions 04-04-2023 and 07-04-2023:

PROPERTY ADDRESS	PROPERTY OWNER	PARCEL ID	ASSESSMENT AMOUNT
9 Letitia Street Amelia, OH 45102	Michael Beach	030103D010C9	\$58.00
		030103D011C	
		032022E122P	
2210 Harmony Court Batavia, Ohio 45103	Gregory Chenoweth	012010B135.	\$1,655.00

Mr. Perry seconded the motion. On the roll being called:

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Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

Resolution 09-06-2023

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 09-06-2023** accepting the bid for the 2023-2024 Road Salt Contract from the Southwest Ohio Purchasing for Government (SWOP4G) Purchasing Cooperative and to authorize the Township Administrator to execute a contract with Morton Salt, Inc. The cost is \$95.56 per ton. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Cemetery Deed

Presented to the Trustees for signatures was a Cemetery Transfer of Deed from Justin Carlton to Edmunds J. Carlton in Lucy Run Cemetery, Lot 29, Graves 1-8.

EXECUTIVE SESSION

Mr. Sauls motioned the Batavia Township Board of Trustees move into Executive Session pursuant to: ORC Section 121.22(G)(1) to consider the appointment, employment, or compensation of a public employee, and 121.22(G)(2) to consider the purchase of property. Time: 8:29 p.m. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

The Board returned to Regular Session at 8:56 p.m. with no action taken.

Resolution 09-07-2023

Mr. Parsons motioned the Batavia Township Board of Trustees adopt **Resolution 09-07-2023** to sell the Vac truck to Gorham Township for \$23,000.00. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

Resolution 09-08-2023

Mr. Parsons motioned the Batavia Township Board of Trustees adopt **Resolution 09-08-2023** to sell the skid steer to the CNE School District for \$35,000.00. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

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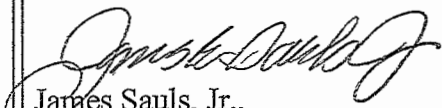
GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 1046


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ADJOURNMENT

With no further business to come before the Board, Mr. Parsons motioned to adjourn the meeting. Mr. Sauls seconded the motion. Meeting adjourned at 9:04 p.m.


James Sauls, Jr.,
Chairman


Jennifer Haley,
Fiscal Officer