

August 4, 2021 – REGULAR SESSION  
**RECORD OF PROCEEDINGS**

Minutes of

RECORD OF PROCEEDINGS

Meeting

GOVERNMENT FORMS & SUPPLIES #24-224-3338 FORM NO. 1012  
**Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP**

Held \_\_\_\_\_ 20 \_\_\_\_\_

The Board of Trustees of Batavia Township met for a regular session at 6:00 p.m. Wednesday, August 4, 2021, at the Batavia Township Community Center.

**CALL TO ORDER**

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Parsons, Mr. Perry, and Mr. Sauls. Also present were Jennifer Haley, Fiscal Officer; Denise Kelley, Zoning Administrator; Adele Evans, Township Administrator; Steven Tyminski, Service Director; and Deputy Kidder, Law Enforcement Officer.

**APPROVAL OF AGENDA AND MINUTES**

Mr. Sauls motioned the Batavia Township Board of Trustees approve the August 4, 2021 agenda as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the Minutes of the July 6, 2021 regular meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**FINANCIAL REPORTS**

Ms. Haley gave the July 2021 financial reports.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the July 2021 financial reports as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

**PUBLIC PARTICIPATION**

Mr. Santoro was present with his attorney, Greg Kaiser, who addressed the Board on behalf of Mr. Santoro. Mr. Kaiser sent letters to the Township and the County Commissioners about road conditions and concerns, and to request possibly performing a study on feasibility of widening certain roads. Mr. Parsons stated that the roads in question were County maintained roads, but understood the concerns.

**CEMETERY DEEDS**

Deeds were presented to the Trustees for signatures:  
Daniel and Pamela Smith – Lot 131 in Olive Branch Cemetery, Graves 1 & 2.  
Charles and Charlotte Brothers – Lot 111 in Lucy Run Cemetery, Grave 2.

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**SERVICE DIRECTOR REPORT**

Steven Tyminski, Service Director gave the July update. Steven was congratulated as this was his first official meeting as Service Director.

Jackson Construction started on the curbing work.

The salt bid from Compass was received and came in at \$65.40 per ton. There is no minimum or maximum we have to purchase.

A lady will be working/volunteering in cemeteries to clean Veterans headstones. The Township will purchase some cleaning solution for her.

The Service Department helped with the Clermont County Sheriff's Office's National Night Out. It was a great success.

Field 4 of the baseball fields has an issue with drainage.

**ZONING ADMINISTRATOR REPORT**

Denise Kelley gave the July 2021 report. There was a total of 25 single family home permits, 6 permits were in Rosewood. Billingsley single family had 16 sold.

The BZA met and had 3 cases in July. There will be one application in August.

The Zoning Commission did not meet in July and will not in August but will meet in September.

Denise, Adele, and Jonathan will have a preapplication meeting about a zone change for Carl Hartman and Ketan Patel.

**TOWNSHIP ADMINISTRATOR REPORT**

Adele Evans gave the Amelia update. Craig Lytle is working on an auction for the Amelia items. It was recommended to have a community preview day. All items will still be on the internet auction. There is an inventory list that will be completed by Craig Lytle. Some items will be made available for donation to other Townships. Adele will send an email to other townships about their interest in the office furniture. Once the buildings are empty they can be marketed to be sold. Duke Energy was able to transfer the SR125 traffic signals to ODOT. The village Admin building bill will be sent to Batavia Township and we will pay the 35% and be reimbursed from Pierce Township for the 65%. No village council meeting has been scheduled.

The K-9 Memorial is still progressing on being moved to the township park. When there is a K-9 funeral, there is plenty of parking at Batavia Township for the funeral. The Memorial Group conducts an annual 5K run as a fundraiser and beginning next year will be held at the township park.

The display cases to preserve the Amelia items (pictures, plaques, etc.) located at Batavia Township turned out great. Rex was thanked for this idea.

Now that there is a gate at the cemetery, a new cemetery sign will be ordered.

The restroom and sanitary sewer project bids are set to be open next Wednesday.

Jennifer and Adele have all the required information for the American Rescue Fund. We have until 2024 to decide the best use for those funds. The funds will be released into two payments, one year apart.



Held \_\_\_\_\_  
The sign company has applied for a building permit for the electronic sign, install date should be September \_\_\_\_\_ 20\_\_\_\_\_

Adele is still waiting for the subrecipient grant for the CDBG projects. The County will reimburse us for the costs. The county is now planning on paying 100% of the cost of the Chapel Road sidewalk. That project is already designed. We will enter into the agreement with Choice One for bidding and construction inspection.

Back The Heroes Car Show is this Saturday, August 7, 2021. Approximately 400 cars are expected to show. They would like to grow this into a two-day event.

The legal holidays for 2022 were discussed. Per the ORC, townships must now recognize Juneteenth as a Federal and State legal paid holiday. If it falls on a week end it will be recognized on a Friday or Monday. We will have discussion in December during our calendar planning for next year. Adele will follow-up with other townships on how they are handling this additional holiday.

Duke Energy is moving forward with the preferred route for the Duke pipeline, and construction should start in 2022 and be completed in 2023.

### **LAW ENFORCEMENT MONTHLY REPORT**

Deputy Jesse Kidder gave the Batavia Township crime report for the month of July. There were 174 offense reports, a 14% decrease from June. The highest crime type report was theft offenses. For the Batavia Township Deputy activity: There were 46 adult arrests and 6 juvenile arrests. There were 123 warrant services and attempts. There were 352 civil paper services. There were 11 traffic citations and 82 warnings. There were 132 business checks in the Township. They assisted outside agencies 20 times. There was a total of 523 calls for service in July. Of the 174 offense reports taken, 121 were taken by the contract Deputies. Of the 283 incident reports, they handled 216. Recovered stolen property totaled \$25,479.00. There has been a large amount of vehicle break-ins. There were four overdoses reported and four burglaries in Batavia Township. There was only one breaking and entering reported.

### **COMMITTEE REPORTS**

Jennifer gave an update on Central Joint Fire & EMS District. There were 293 EMS runs, 275 patient transports, and 119 fire runs. There was an update on the Delta variant. They expect it to peak in October. Jason Hardyman has the highest score to be appointed Captain. The open lieutenant spot will be posted next week.

Mr. Parsons gave the report for Batavia-Union Cemetery. Towne Properties is no longer mowing for the Township. Today the mowing contract was awarded to A&A mowing. They will finish this year. Donna Amann, member-at-large no longer wishes to serve. We are looking for a replacement. A special joint meeting with the Village will need to be scheduled to appoint a new member.

### **OLD BUSINESS**

No trucks were available on the state bid for 2021. Will look at 2022 State bid list in January/February 2022.

### **NEW BUSINESS**

#### **Resolution 08-01-2021**

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 08-01-2021**, establishing assessment for abatement of nuisance and certifying same to the Clermont County Auditor related to previously adopted **Resolution 05-03-2021** and **Resolution 06-01-2021** for Parcel Identification Numbers 032022E004W and 032023F102, located at 23

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Hitchcock Lane and 422 Amelia Olive Branch Road, respectively. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**Road Salt Bid Price Acceptance**

Mr. Perry motioned the Batavia Township Board of Trustees accept the bid price of \$65.40 per ton of road salt from Compass Minerals for 2021-2022. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

**Resolution 08-02-2021**

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 08-02-2021** declaring the intent to conduct an internet auction for the sale of unneeded, obsolete or unfit personal property of Pierce Township and Batavia Township acquired from the Village of Amelia. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

**EXECUTIVE SESSION**


Mr. Perry motioned the Batavia Township Board of Trustees move into executive session pursuant to ORC Section 121.22(G)(2) to consider the sale of property. Mr. Sauls seconded the motion at 7:28 p.m. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

No action was taken on discussion in Executive Session.

**ADJOURNMENT**

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Mr. Sauls seconded the motion. Meeting adjourned at 7:45 p.m.

  
 Rex Parsons,  
 Chairman

  
 Jennifer Haley,  
 Fiscal Officer