

Batavia Township Field Use Policies

Adopted October 4, 2011

1. GENERAL STATEMENT

The Batavia Township Park is intended for the recreational use of the general public. Any other use of the Park and fields, without the express written consent of the Batavia Township Trustees through the Township Administrator is expressly forbidden. All persons who enter into the park shall do so at their own risk and are expected to use proper for their own safety and well being.

2. GENERAL POLICIES

- A. The Batavia Township Park is open to the general public from dawn to dark. Walk on use of the fields is permitted if they are open and conditions are acceptable.
- B. Air horns and other loud noise-making devices are not permitted.
- C. Due to the limited turf growing season, early season use (before April) is discouraged.
- D. No motorized vehicles of any kind allowed on the fields.
- E. Certain fields may be "timed out" due to heavy use and there will be no use of these fields during this time.
- F. Field schedulers should stagger starting times if possible to discourage parking or traffic problems
- G. Starting times for ball field use is: Monday through Friday 4:00 pm, Saturday 9:00 am and Sunday 12 noon.
- H. Non recreational use of the park and field is prohibited.
- I. **USE OF THE PARK AND FIELDS IS AT YOUR OWN RISK. BATAVIA TOWNSHIP ASSUMES NO RESPONSIBILITY FOR YOU DURING YOUR USE OF THE PARK AND FIELDS, AT ANY TIME.**

3. FIELD ASSIGNMENT AND PERMIT PROCESS

EXTENDED / ORGANIZATIONAL USE (entire sporting season)

- A. Athletic organizations who wish to use the athletic fields on an ongoing or extended basis throughout an entire athletic season, must submit a field request form by the deadline established by the Township each year. The Township will not necessarily award field use on a first come first served basis. The Township will approve field requests forms in a manner that provides the most efficient use of its fields by as many organizations as possible. Athletic organizations who are permitted to reserve Township fields must agree to provide their own maintenance/lining of the reserved fields the specifics are listed in a check off sheet that is supplied by the Township. Any Team, League, or Athletic organizations reserving the fields are required to carry liability

insurance in the amounts determined by the Township. There will be no charge for organizations to use the fields if at least 50% of the players are Batavia Township residents. For groups that do not meet the 50% threshold a fee, established by the Board of Trustees, will be charged for each use of the field.

- B. Batavia Township will use the following guidelines to determine field use priority:

1st priority: Teams/organizations affiliated with serving the Batavia Township community (ex: Knothole, Little League, etc) must consist of at least 50% Batavia Township residents. Teams that have demonstrated good use of the facility will be given priority over teams that have never used Batavia Township facilities.

2nd priority: Teams/organizations not affiliated with serving Batavia Township with any sanctioned league (ex: Church group, homeowners groups , etc). Teams must consist of at least 50% Batavia Township residents.

3rd priority: Teams/organizations that only wish for game or practice privileges. Teams must consist of at least 50% Batavia Township residents.

No league, team, or organization shall be provided field use privileges absent providing proof of liability insurance in the amounts determined by the Township.

- C. After receiving game and practice schedules a permit will be issued for use of the field. Any permit issued may be revoked by the Board of Trustees through the Township Administrator, at any time, without notice or hearing.
- D. Organizations must require their participants to sign waivers releasing Batavia Township, the Batavia Township Trustees and the Batavia Township Employees from all liability and responsibility in the event of accident or injury.
- E. Requests for field use received after the due date may not be considered and such requests may be scheduled only if there is time available.
- F. The Board of Trustees through the Township Administrator reserves the right to alter the schedules should the need arise but will notify the league representatives. Batavia Township will manage the fields according to conditions and may limit the number of games and practices on any given field. Fields may be closed if conditions are bad.
- G. Teams that cannot demonstrate the 50% threshold of Batavia Township residents will be charged a per game fee of \$ 50.00.
- H. Informal use of the fields and “pick up” games are permitted as long as conditions are favorable, but if a permit holder arrives for a scheduled use of a field must be vacated.

SHORT TERM USE (day, week or tournament)

- A. Athletic organizations who wish to use the fields by the day or week must submit a field request form and be approved by the Township. The organization must agree to provide maintenance/lining of the fields reserved consistent with any request made by the Board of Trustees and is required to provide proof of insurance. The fee for reservations will be \$50.00 per day.
- B. Requests for tournaments will be considered once a field request form is completed. The charge for use of the fields will be \$125.00 per day.

4. Field Closing

- A. The Batavia Township administrator or his designee will make the determination if a field (or fields) are closed for activity, for any reason. Each league and team shall provide Batavia Township with the name and contact number for one call representative for that team to whom field status may be provided. It is the responsibility of the individual leagues and teams and leagues to establish a system of notification to their respective coaches and players that the fields are closed. Leagues and teams that violate a field closure order will lose the privilege to play future games at the facility.